



TOLLAND COUNTY MUTUAL AID FIRE SERVICE INC.

56 TOLLAND GREEN P.O. BOX 6 TOLLAND CT. 06084

Proudly serving since 1950

Dispatch: 860-875-2543 Operations Director: 860-872-2421 Finance Manager: 860-871-8684 Fax: 860-872-0382

Visit us at: www.tollandcounty911.org



Board of Directors

Meeting Minutes

April 10, 2013

Officers and Directors present: President D. Eaton, Vice President W. Fletcher, Secretary, C. Hammick, Treasurer, M. Gergler, Dir. D. Dagon, Dir. J. Fisher, Dir. J. Barton, Dir. C Jordan, Dir. J. James, Finance Director J. Turner and Executive Dir. T. Millix

President D. Eaton called the meeting to order at 19:02

President Eaton welcomed Chief James

Correspondence: None

W. Fletcher made a motion to accept the minutes as written, seconded by C. Jordan.

Finance Director's Report: See attached report

The President moved the Finance Director's report be filed.

Executive Director's Report: See attached report

Finance Committee Report:

Draft for electronic payments policy has been written

The budget has been rechecked

Personnel:

- One of the part time dispatchers will soon be full time.
- Job offers have been made for another full time dispatcher and two part time dispatchers. They will start training soon.
- Previous employment resignation has a pending unemployment labor board appeal. So far TN has prevailed.
- Lead Telecommunicator position has had a wage negotiated with the union. This position was created with the Management Plan. Discussion-
- Negotiations with S. Haddad were entered into for the Operations Director's position.

M. Gergler made a motion to accept the recommendation of the Personnel Committee to accept contract with S. Haddad for the Operations Director's position, seconded by W. Fletcher.

J. James and C. Hammick abstained.

D. Dagon made a motion to go into executive session at 20:10 to discuss the Executive Director's contract, seconded by W. Fletcher.

Dedicated 911 and dispatching services for the following communities:

ANDOVER - ASHFORD - BOLTON - COLUMBIA - COVENTRY - EAST WINDSOR - ELLINGTON
HEBRON - MANSFIELD - SOMERS - STAFFORD - TOLLAND - UNION - VERNON - WILLINGTON



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Out of executive session at 20:40

C. Hammick made a motion to accept the Executive Director's contract minus appendix A – the vehicle policy, seconded by J. Barton.

Equipment and Grounds:

- Doors have been replaced
- Painting and trim work has been done
- Offices have been moved and old documents have been shredded
- May have some mulch work that will need to be done
- All the tower work has been finished
- A few plumbing problems have been fixed
- The concrete sidewalk at the tower needs to be fixed. It was discussed not having a front sidewalk at the tower.

Radio Committee:

- No report
- Discussed the new furniture and layout for the dispatch center

C. Hammick made a motion to approve the new dispatch furniture with a cap of \$100,000, seconded by M. Gergler,

County Coordinator: There have been no incidents

Strategic Planning Committee: They have met once and will meet again before the next county meeting.

Unfinished Business:

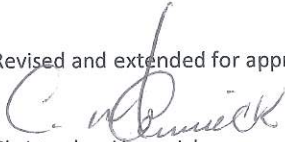
Discussed what the dispatchers would document on calls.

Firehouse software – none of the departments are up and running yet.

W. Fletcher made a motion to adjourn at 21:26, seconded by M. Gergler.

Respectfully,
Donna Jellen, Recording Secretary

Revised and extended for approval;


Christopher Hammick
Secretary
TCMAFS

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BOARD OF DIRECTORS

Attendance Roster

2013

TCMAFS OFFICERS

| | | Present | Absent | Late |
|----------------|----------------------------------|-------------------------------------|--------------------------|--------------------------------|
| PRESIDENT* | DAVID EATON Union FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| VICE PRESIDENT | WAYNE FLETCHER Ashford FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| SECRETARY | CHRISTOPHER HAMMICK Vernon FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| TREASURER* | MICHAEL GERGLER Mansfield FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |

BOARD MEMBERS AT LARGE

| | | | | |
|-----------|------------------------------------|-------------------------------------|--------------------------|--------------------------------|
| DIRECTOR* | JOHN FISHER Vernon FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| DIRECTOR | JERRY JAMES Columbia FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| DIRECTOR* | DAVID DAGON Mansfield FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| DIRECTOR | CHIP JORDAN Mansfield FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| DIRECTOR* | JAMES BARTON Warehouse Point FD | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |

TCMAFS EXECUTIVE OFFICERS

| | | | | |
|---------------------|--------------|-------------------------------------|--------------------------|--------------------------------|
| FINANCE DIRECTOR | JOHN TURNER | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |
| OPERATIONS DIRECTOR | TYLER MILLIX | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> _____ |

GUESTS 1. Donna Jelle 2. _____ 3. _____

* = POSITION TO BE ELECTED 2014

MEETING DATE 4/10/2013

Rev 1/2013

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April 10, 2013

To: Tolland County Board Members

From: Operations Director Tyler Millix

Re: Director's Report

Please see the major projects and events for the past month below. If you have any questions or would like clarification on any subject prior to the meeting feel free to contact me. As always, I am sure other items will be discussed at the meeting.

Region III PSIC Communications Vehicle/ Training

Thy Deputy Commissioner was meeting with the ESF-2 Chairs this week to assist him in the final determination of where the PSIC Trucks will be assigned. I am fairly confident that we will have some news within a week or so.

Statewide Data Network Uses

We are still waiting for quotes from Tactical on the necessary hardware required to make the connection between TN and Bald Hill on the network.

Hebron

The radios have been finally been shipped from the factory to Tactical. Dave expects a week or so delivery time. Once they have them some minor programming will be done and then installed. The run cards are generally complete. Scott, Stuart and I will be attending three more sessions in Hebron prior to the July 1st cutover to provide information on the dispatching process as well as CAD operations. Chief Speno wants to make sure that all the department staff have a clear understanding of the expectations of the center etc. As we progress through the additional sessions I will report to the Board on the progress.

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Radio /Alpha Paging Issues

Aside of the State Police performing some upgrades to their network, which takes the microwave sites off the air for a few hours, all our equipment is working properly. In addition to the Hebron radios, the new radios for Bald Hill are being shipped as well. Tactical received the East Windsor 152.125 radio this week.

CMED Directors Group

The CMED group still is working on some type of statewide plan that will dovetail with the Fire Plan. No real progress has been made but as I mentioned last month, this does bear watching.

911 Commission / Kimball Report

In an attempt to navigate some of the recommendations within the report OSET through the 911 Commission has decided that the best approach to address the concerns over the report will be to issue a "Notice of proposed regulatory change". This method is similar to the FCC rules change process. Basically, OSET publishes the report, along with several different options addressing the concerns identified in the report. The 911 centers as well as the general public will be allowed to comment freely on the proposed changes and the comments will be open to the public as well. After a certain amount of time OSET will evaluate the comments and based on their findings will issue their opinion on suggested changes to the regulations. The issue of the funding formula is only one of many recommendations in the study, so there will be many comments that will deal specifically with the merger of small 911 centers, which is far more controversial than the funding issues that can/may affect us here at TN. Even after the comment period is closed, OSET stated that there will be an open process to evaluate the respondent's information. This is a rather long term project, and again, the most contested issue at this point is still the report's findings that a reduction of PSAP's is a rather critical issue. We will be watching this carefully and reporting on a regular basis to the Board.

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Other

- We are waiting for a date to meet with UConn on our desire to place a radio at their site. Preliminarily, according to UConn, there does not appear to be an issue, but we all need to meet with Paul Zito from the State Police to be sure they are on board as well.
- We have finalized the layout for the new dispatch furniture. Along with budgeting for the furniture itself there are quite a few other considerations that need to be addressed within the overall project. We have done our best to detail these projects along with cost estimates. Due to some of the pricing not being available for this report I will provide the information at the Board Meeting this evening. However, some of the additional considerations include: remoting of the PC's to the back radio room, new carpet tiles in the dispatch room, purchase of two more large-panel monitors that will be mounted above the window in the dispatch room, associated electrical costs, tinting of the front window, and lastly additional 24" monitors for the positions.
- While being discussed within the 911 community, the KX RFP is not out as of yet. I have talked with a few other regionals about the document.
- No significant concerns or complaints for the period.

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TOLLAND COUNTY MUTUAL AID
Profit & Loss Budget vs. Actual
July 2012 through June 2013

| | Jul '12 - Jun 13 | Budget | \$ Over Budget | % of Budget |
|--------------------------------|---------------------|---------------------|-------------------|---------------|
| Income | | | | |
| 911 Fund (OSET) | 777,657.08 | 777,657.08 | 0.00 | 100.0% |
| Administrative Paging Fees | 2,625.00 | 2,250.00 | 375.00 | 116.7% |
| Alarm Fees | 45,922.57 | 53,000.00 | -7,077.43 | 86.8% |
| Capital Expense Reimbursement | 26,746.88 | 50,000.00 | -23,253.12 | 53.5% |
| Charitable Donations | 61.63 | | | |
| CMED | 56,040.00 | 56,040.00 | 0.00 | 100.0% |
| FEMA Reimbursement | 3,266.52 | 2,500.00 | 5,000.00 | 300.0% |
| Firehouse Interface | 7,500.00 | 2,300.00 | -698.10 | 69.6% |
| Interest | 1,601.90 | | | |
| Program Income | | | | |
| Member Assessments | 422,005.11 | 422,005.00 | 0.11 | 100.0% |
| Membership Dues | 20,049.95 | 20,025.00 | 24.95 | 100.1% |
| Support Services | 10,500.00 | 10,500.00 | 0.00 | 100.0% |
| Total Program Income | 452,555.06 | 452,530.00 | 25.06 | 100.0% |
| Tower Rental - Cell | 29,845.00 | 28,014.00 | 1,831.00 | 106.5% |
| Training Reimbursement | 9,723.92 | 5,000.00 | 4,723.92 | 194.5% |
| Uncategorized Income | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Income | 1,413,545.56 | 1,429,291.08 | -15,745.52 | 98.9% |
| Expense | | | | |
| ADMINISTRATION | | | | |
| Administrative Paging (QV) | 2,550.00 | 2,250.00 | 300.00 | 113.3% |
| Business Expenses | | | | |
| FCC - Lic. | 1,430.00 | 1,000.00 | 430.00 | 143.0% |
| Business Expenses - Other | 1,167.76 | 850.00 | 317.76 | 137.4% |
| Total Business Expenses | 2,597.76 | 1,850.00 | 747.76 | 140.4% |
| Contract Services | | | | |
| Accounting Fees | 7,490.00 | 8,000.00 | -510.00 | 93.6% |
| Consultant Services | 2,185.00 | 1,000.00 | 1,185.00 | 218.5% |
| Legal Fees | 3,886.10 | 1,062.00 | 2,824.10 | 365.9% |
| Total Contract Services | 13,561.10 | 10,062.00 | 3,499.10 | 134.8% |
| Copier Lease | 2,274.73 | 2,778.00 | -503.27 | 81.9% |
| Good & Welfare | 503.96 | 500.00 | 3.96 | 100.8% |
| Insurance | | | | |
| Apparatus & Portable Equipment | 1,603.00 | 1,600.00 | 3.00 | 100.2% |
| Package (Property, Liability) | 19,645.47 | 19,500.00 | 145.47 | 100.7% |
| Umbrella | 1,484.75 | 1,500.00 | -15.25 | 99.0% |
| Total Insurance | 22,733.22 | 22,600.00 | 133.22 | 100.6% |
| Membership dues | 50.00 | 500.00 | -450.00 | 10.0% |
| Mortgage | 26,667.99 | 35,640.00 | -8,972.01 | 74.8% |
| Office Supplies | 1,976.39 | 2,500.00 | -523.61 | 79.1% |
| Postage | 443.07 | 500.00 | -56.93 | 88.6% |
| Sales Tax | 1,044.00 | | | |
| Total ADMINISTRATION | 74,402.22 | 79,180.00 | -4,777.78 | 94.0% |

TOLLAND COUNTY MUTUAL AID

Profit & Loss Budget vs. Actual

July 2012 through June 2013

| | Jul '12 - Jun 13 | Budget | \$ Over Budget | % of Budget |
|--|------------------|------------------|------------------|---------------|
| Building & Grounds Expenses | | | | |
| Diesel Fuel for Generator | 236.62 | 450.00 | -213.38 | 52.6% |
| FPT - Sprinklers/Alarm | 906.00 | 1,200.00 | -294.00 | 75.5% |
| Janitorial Services | 5,265.00 | 7,635.00 | -2,370.00 | 69.0% |
| Lawn Care | 2,981.00 | 4,800.00 | -1,809.00 | 62.3% |
| Maintenance & Repair | 21,433.57 | 13,800.00 | 7,633.57 | 155.3% |
| Pest Control | 400.00 | 500.00 | -100.00 | 80.0% |
| Security System | 0.00 | 200.00 | 200.00 | 0.0% |
| Snow Removal | 1,400.00 | 1,250.00 | 150.00 | 112.0% |
| Supplies | 831.27 | 1,300.00 | -468.73 | 63.9% |
| Utilities | | | | |
| Cell Phones | 2,136.51 | 3,200.00 | -1,063.49 | 66.8% |
| Electricity | | | | |
| Electricity - Bald Hill | 11,149.67 | 14,500.00 | -3,350.33 | 76.9% |
| Electricity - Tolland Green | 10,325.88 | 14,500.00 | -4,174.12 | 71.2% |
| Total Electricity | 21,475.55 | 29,000.00 | -7,524.45 | 74.1% |
| Heating Oil | 5,802.10 | 6,000.00 | -197.90 | 96.7% |
| Internet & Cable TV | 1,679.49 | 2,280.00 | -600.51 | 73.7% |
| Internet Bald Hill | 823.36 | 1,044.00 | -220.64 | 78.9% |
| Propane | 1,507.87 | 1,700.00 | -192.13 | 88.7% |
| Telephone | | | | |
| Telephone Tolland Green AT&T | 13,678.50 | 13,334.00 | 344.50 | 102.6% |
| Tower Telephone AT&T | 121.14 | 156.00 | -34.86 | 77.7% |
| Total Telephone | 13,799.64 | 13,490.00 | 309.64 | 102.3% |
| Trash Collection | 936.00 | 1,128.00 | -192.00 | 83.0% |
| Water | 481.81 | 500.00 | -18.19 | 96.4% |
| Water - Fire Protection | 414.70 | 550.00 | -135.30 | 75.4% |
| Water Cooler | 418.75 | 400.00 | 18.75 | 104.7% |
| Total Utilities | 49,475.78 | 59,292.00 | -9,816.22 | 83.4% |
| Building & Grounds Expenses - Other | 101.36 | 90,427.00 | -7,386.40 | 91.8% |
| Total Building & Grounds Expenses | 83,040.60 | | | |
| OPERATIONS | | | | |
| Capital Purchases | 10,591.84 | 60,000.00 | -49,408.16 | 17.7% |
| Computer Expenses | 4,655.45 | 12,550.00 | -7,894.55 | 37.1% |
| Equipment Repairs | 26,809.45 | 30,000.00 | -3,190.55 | 89.4% |
| FEMA/PISIC Deployment | | | | |
| Deployment Expenses | 395.63 | | | |
| Mileage related to deployment | 107.34 | | | |
| Total FEMA/PISIC Deployment | 502.97 | | | |
| Lease | | | | |
| Storage (off-site) | 756.60 | 1,560.00 | -803.40 | 48.5% |
| Tower Space | 3,500.00 | 4,800.00 | -1,300.00 | 72.9% |
| Total Lease | 4,256.60 | 6,360.00 | -2,103.40 | 66.9% |

TOLLAND COUNTY MUTUAL AID
Profit & Loss Budget vs. Actual
July 2012 through June 2013

| | Jul '12 - Jun 13 | Budget | \$ Over Budget | % of Budget |
|------------------------------------|---------------------|---------------------|--------------------|-----------------|
| Maintenance Contracts | | | | |
| Alarm Computer Software | 795.00 | | | |
| Computers (Fuss & O'Neill) | 22,151.79 | 30,000.00 | -7,848.21 | 73.8% |
| Firehouse Interface | 960.00 | | | |
| Generator | 1,112.63 | 1,200.00 | -87.37 | 92.7% |
| Mapping Software (ESRI) | 1,500.00 | 1,500.00 | 0.00 | 100.0% |
| New World Systems (CAD) | 3,872.00 | 21,000.00 | -17,128.00 | 18.4% |
| Powerphone | 4,350.00 | 4,350.00 | 0.00 | 100.0% |
| QV Alpha Paging | 3,465.00 | 3,350.00 | 115.00 | 103.4% |
| Recorder | 3,494.00 | 3,350.00 | 144.00 | 104.3% |
| Telephone | 1,170.00 | 1,200.00 | -30.00 | 97.5% |
| Total Maintenance Contracts | 42,870.42 | 65,950.00 | -23,079.58 | 65.0% |
| Support Services | | | | |
| SS - Motor Vehicle Exp. | 3,184.00 | 2,000.00 | 1,184.00 | 159.2% |
| SS New Equipment | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| SS Repair & Maint | 194.95 | 2,000.00 | -1,805.05 | 9.7% |
| SS Training | 26.48 | 2,500.00 | -2,473.52 | 1.1% |
| Total Support Services | 3,405.43 | 10,500.00 | -7,094.57 | 32.4% |
| Training | 7,336.08 | 5,200.00 | 2,136.08 | 141.1% |
| Travel | 309.33 | 250.00 | 59.33 | 123.7% |
| Vehicle | | | | |
| Fuel | 3,476.57 | 5,200.00 | -1,723.43 | 66.9% |
| Maintenance & Repairs | 2,230.49 | 1,500.00 | 730.49 | 148.7% |
| Total Vehicle | 5,707.06 | 6,700.00 | -992.94 | 85.2% |
| Website | 1,008.70 | 1,000.00 | 8.70 | 100.9% |
| Total OPERATIONS | 107,453.33 | 198,510.00 | -91,056.67 | 54.1% |
| PERSONNEL | | | | |
| CAD Maintenance | 0.00 | 0.00 | 0.00 | 0.0% |
| Employee Medical Testing | 276.50 | 0.00 | 276.50 | |
| Finance Director | 0.00 | 0.00 | 0.00 | 0.0% |
| Health Insurance | | | | |
| Dental Insurance | 8,381.96 | 14,441.00 | -6,059.04 | 58.0% |
| Life Insurance | 2,676.00 | | | |
| Medical Insurance | 100,807.71 | 145,700.00 | -44,892.29 | 69.2% |
| Total Health Insurance | 111,865.67 | 160,141.00 | -48,275.33 | 69.9% |
| Payroll Fees | 2,078.51 | 3,000.00 | -921.49 | 69.3% |
| Payroll Taxes | 187,419.94 | 230,259.00 | -42,839.06 | 81.4% |
| Retirement | 70,183.28 | 91,000.00 | -20,816.72 | 77.1% |
| Secretary | 900.00 | 1,400.00 | -500.00 | 64.3% |
| Uniforms | 1,664.67 | 2,500.00 | -835.33 | 66.6% |
| Wages | 427,462.54 | 539,000.00 | -111,537.46 | 79.3% |
| Worker's Compensation Insurance | 2,621.22 | 3,350.00 | -728.78 | 78.2% |
| Total PERSONNEL | 804,472.33 | 1,030,660.00 | -226,177.67 | 78.1% |
| Total Expense | 1,069,368.48 | 1,398,767.00 | -329,398.52 | 76.5% |
| Net Income | 344,177.08 | 30,524.08 | 313,653.00 | 1,127.6% |

| Short summary of expenses above the approved Operations Budget FY 2012-13 | | | 6-Apr-13 |
|--|---------------------|----------------------------------|---|
| Subject | Amount | Shows in QB budget | |
| Attorney for AT&T contract amendment | \$ 3,540.10 | Adm. Contracts - Legal Fees | |
| Maintenance - Bald Hill - exterior | \$ 12,300.00 | B&G - Maint. & Repair | project complete - pending OSET \$3,200.00 reimbursement |
| Microwave to Bald Hill | \$ 2,090.00 | Operations - Equip. Repair | |
| Bald Hill Tower antenna repair & survey | \$ 4,698.90 | Operations - Equip. Repair | |
| Net clock move and synchronization | \$ 1,038.50 | Operations - Equip. Repair | |
| Site review prior to development of Svc. Contract. | \$ 7,109.10 | Operations - Equip. Repair | |
| TN - Tower on the Green - analysis | \$ 1,250.00 | Adm. - Contract Svcs. Consultant | pending |
| FCC License update | \$ 2,500.00 | Adm. - Bus. Exp. - FCC Lic. | |
| Hebron Tower Analysis | \$ 1,250.00 | Adm. - Contract Svcs. Consultant | |
| Hurricane Sandy - Stand up of staff | \$ 4,355.36 | salary plus benefits | return of \$3,263.00 received. |
| EMAC / PISIC Deployment | \$ 11,063.31 | salary plus benefits | return of \$4,052.08 pending |
| Salary adjustment S. Haddad | \$ 2,600.00 | salary plus benefits | |
| | Total: \$ 53,795.27 | | |
| Note: authorized Capital Projects have exceeded the approved budget allocation. | | | |
| This is necessary to initiate the project and reimbursements run through fiscal year budget periods. | | | |

TOLLAND COUNTY MUTUAL AID
Profit & Loss Detail
March 2013

| Type | Date | Num | Name | Memo | Clr | Split | Original Amount | Paid Amount | Balance |
|---------------------------------------|-----------|----------|------------------------|-------------------|-----|------------------|-----------------|-------------|------------|
| Income | | | | | | | | | |
| 911 Fund (OSET) Invoice | 3/13/2013 | OSET... | STATE OF CONN ... | Regional Fun... | | Accounts Rec... | 777,657.08 | 194,414.27 | 194,414.27 |
| Total 911 Fund (OSET) | | | | | | | | 194,414.27 | 194,414.27 |
| Administrative PAGING FEES | | | | | | | | | |
| Administrative PAGING FEES Invoice | 3/6/2013 | AD P... | STAFFORD AMBU... | ANNUAL FE... | | Accounts Rec... | 150.00 | 150.00 | 150.00 |
| Administrative PAGING FEES Invoice | 3/23/2013 | AD P... | VERNON FIRE DE... | ANNUAL FE... | | Accounts Rec... | 150.00 | 150.00 | 300.00 |
| Total Administrative PAGING FEES | | | | | | | | 300.00 | 300.00 |
| Alarm Fees | | | | | | | | | |
| Alarm Fees Invoice | 3/1/2013 | 918-2... | Coventry DPW | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 250.00 |
| Alarm Fees Invoice | 3/4/2013 | 826-1... | PECK, FREDERICK | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 500.00 |
| Alarm Fees Invoice | 3/4/2013 | 528-3... | ROCKVILLE PUBLI... | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 750.00 |
| Alarm Fees Invoice | 3/5/2013 | 851-3... | GEORGE, TIMOTHY | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 1,000.00 |
| Alarm Fees Invoice | 3/7/2013 | 594-2... | FIRST UNITED ME... | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 1,250.00 |
| Alarm Fees Invoice | 3/9/2013 | 609-1... | RIDZON, EDWARD | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 1,500.00 |
| Alarm Fees Invoice | 3/11/2013 | 843-3... | EASTERN POWER... | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 1,750.00 |
| Alarm Fees Invoice | 3/13/2013 | 805-3... | ELLINGTON DIRE... | ANNUAL FE... | | Accounts Rec... | 750.00 | 750.00 | 2,500.00 |
| Alarm Fees Invoice | 3/14/2013 | 562-3... | HARKINS, JOHN | Quarterly fee ... | | Accounts Rec... | 62.50 | 62.50 | 2,562.50 |
| Alarm Fees Invoice | 3/15/2013 | 767-3... | POMPEY HOLLOW ... | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 2,812.50 |
| Alarm Fees Invoice | 3/19/2013 | 718-3... | FED EX GROUND | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 3,062.50 |
| Alarm Fees Invoice | 3/22/2013 | 895-3... | EAST WINDSOR P... | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 3,312.50 |
| Alarm Fees Invoice | 3/27/2013 | 512-1... | FOX HILL CARE & ... | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 3,562.50 |
| Alarm Fees Invoice | 3/28/2013 | 897-3... | SCHATZ, FRED & ... | ANNUAL FE... | | Accounts Rec... | 250.00 | 250.00 | 3,812.50 |
| Total Alarm Fees | | | | | | | | 3,812.50 | 3,812.50 |
| Charitable Donations | | | | | | | | | |
| Charitable Donations Deposit | 3/15/2013 | 17747 | Aetna Foundation Inc | Deposit | | FN Municipal ... | 4.13 | 4.13 | 4.13 |
| Total Charitable Donations | | | | | | | | 4.13 | 4.13 |
| CMED | | | | | | | | | |
| CMED Invoice | 3/13/2013 | CME... | STATE OF CONN ... | CMED fundin... | | Accounts Rec... | 56,040.00 | 14,010.00 | 14,010.00 |
| Total CMED | | | | | | | | 14,010.00 | 14,010.00 |
| FEMA Reimbursement | | | | | | | | | |
| FEMA Reimbursement Invoice | 3/29/2013 | DR40... | State of Connecticu... | Federal reim... | | Accounts Rec... | 3,266.52 | 3,266.52 | 3,266.52 |
| Total FEMA Reimbursement | | | | | | | | 3,266.52 | 3,266.52 |

TOLLAND COUNTY MUTUAL AID
Profit & Loss Detail
 March 2013

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 Cash Basis

| Type | Date | Num | Name | Memo | Cir | Split | Original Amount | Paid Amount | Balance |
|---------------------------|-----------|----------|-------------------------|-------------------|-----|-------------------|-----------------|-------------|------------|
| Interest | | | | | | | | | |
| Deposit | 3/31/2013 | | | Interest | | SIBT Money ... | 32.94 | 32.94 | 32.94 |
| Deposit | 3/31/2013 | | | Interest | | FN Money Ma... | 58.31 | 58.31 | 91.25 |
| Deposit | 3/31/2013 | | | Interest | | FN Savings 92... | 0.49 | 0.49 | 91.74 |
| Deposit | 3/31/2013 | | | Interest | | Support Servic... | 0.24 | 0.24 | 91.98 |
| Deposit | 3/31/2013 | | | Interest | | FN State Fund... | 8.80 | 8.80 | 100.78 |
| Deposit | 3/31/2013 | | | Interest | | RB Tower Mh... | 44.37 | 44.37 | 145.15 |
| Deposit | 3/31/2013 | | | Interest | | RB Tower Ck ... | 1.22 | 1.22 | 146.37 |
| Deposit | 3/31/2013 | | | Interest | | FN Municipal ... | 2.13 | 2.13 | 148.50 |
| Total Interest | | | | | | | | 148.50 | 148.50 |
| Program Income | | | | | | | | | |
| Member Assessments | | | | | | | | | |
| Invoice | 3/9/2013 | TOL ... | TOLLAND FIRE DE... | ANNUAL FE... | | Accounts Rec... | 43,749.40 | 14,583.11 | 14,583.11 |
| Total Member Assessments | | | | | | | | 14,583.11 | 14,583.11 |
| Membership Dues | | | | | | | | | |
| Invoice | 3/9/2013 | TOL ... | TOLLAND FIRE DE... | ANNUAL ME... | | Accounts Rec... | 25.00 | 8.33 | 8.33 |
| Total Membership Dues | | | | | | | | 8.33 | 8.33 |
| Support Services | | | | | | | | | |
| Invoice | 3/9/2013 | TOL ... | TOLLAND FIRE DE... | ANNUAL FE... | | Accounts Rec... | 750.00 | 250.00 | 250.00 |
| Total Support Services | | | | | | | | 250.00 | 250.00 |
| Total Program Income | | | | | | | | 14,841.44 | 14,841.44 |
| Tower Rental - Cell | | | | | | | | | |
| Invoice | 3/4/2013 | ATT 7... | AT&T Wireless | 130 Bald Hill ... | | Accounts Rec... | 28,014.00 | 2,560.32 | 2,560.32 |
| Invoice | 3/4/2013 | ATT 7... | AT&T Wireless | Adjustment f... | | Accounts Rec... | 3,000.00 | 274.18 | 2,834.50 |
| Total Tower Rental - Cell | | | | | | | | 2,834.50 | 2,834.50 |
| Total Income | | | | | | | | 233,631.86 | 233,631.86 |
| Expense | | | | | | | | | |
| ADMINISTRATION | | | | | | | | | |
| Business Expenses | | | | | | | | | |
| Check | 3/13/2013 | 19294 | First Niagara Bank, ... | Blizzard stan... | | FN Municipal ... | 125.59 | 125.59 | 125.59 |
| Total Business Expenses | | | | | | | | 125.59 | 125.59 |
| Contract Services | | | | | | | | | |
| Legal Fees | | | | | | | | | |
| Check | 3/15/2013 | 19295 | Siegel, O'Connor, O... | Inv. # 133209 | | FN Municipal ... | 315.00 | 315.00 | 315.00 |
| Total Legal Fees | | | | | | | | 315.00 | 315.00 |
| Total Contract Services | | | | | | | | 315.00 | 315.00 |

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TOLLAND COUNTY MUTUAL AID
Profit & Loss Detail
March 2013

| Type | Date | Num | Name | Memo | Clr | Split | Original Amount | Paid Amount | Balance |
|-----------------------------|-----------|-------|-------------------------|-------------------|-----|------------------|-----------------|-------------|----------|
| Copier Lease | 3/6/2013 | 19288 | CIT TECHNOLOGY... | Copier Lease... | | FN Municipal ... | 211.41 | 211.41 | 211.41 |
| Total Copier Lease | | | | | | | | 211.41 | 211.41 |
| Good & Welfare | 3/13/2013 | 19294 | First Niagara Bank, ... | Framing of Di... | | FN Municipal ... | 85.88 | 85.88 | 85.88 |
| Check | 3/20/2013 | 19297 | Cardmember Servic... | Finch Funeral | | FN Municipal ... | 82.50 | 82.50 | 168.38 |
| Total Good & Welfare | | | | | | | | 168.38 | 168.38 |
| Mortgage | 3/23/2013 | 19303 | First Niagara Bank, ... | Statement M... | | FN Municipal ... | 2,963.11 | 2,963.11 | 2,963.11 |
| Total Mortgage | | | | | | | | 2,963.11 | 2,963.11 |
| Office Supplies | 3/11/2013 | 19293 | STAPLES CREDIT ... | Purchase(s) ... | | FN Municipal ... | 195.99 | 195.99 | 195.99 |
| Check | 3/19/2013 | 19296 | W.B.MASON | Invoice # 1 10... | | FN Municipal ... | 117.45 | 117.45 | 313.44 |
| Check | 3/26/2013 | 19304 | W.B.MASON | Invoice # 1 10... | | FN Municipal ... | 69.99 | 69.99 | 383.43 |
| Total Office Supplies | | | | | | | | 383.43 | 383.43 |
| Postage | 3/20/2013 | 19297 | Cardmember Servic... | registered w/ ... | | FN Municipal ... | 7.57 | 7.57 | 7.57 |
| Total Postage | | | | | | | | 7.57 | 7.57 |
| Total ADMINISTRATION | | | | | | | | 4,174.49 | 4,174.49 |
| Building & Grounds Expenses | 3/31/2013 | 19309 | ALL-BRITE & CO, I... | March 2013 ... | | FN Municipal ... | 585.00 | 585.00 | 585.00 |
| Janitorial Services | 3/31/2013 | 19309 | ALL-BRITE & CO, I... | March 2013 ... | | FN Municipal ... | 585.00 | 585.00 | 585.00 |
| Total Janitorial Services | | | | | | | | 585.00 | 585.00 |
| Maintenance & Repair | 3/5/2013 | 19283 | W.B.MASON | Invoice # 1 10... | | FN Municipal ... | 202.15 | 202.15 | 202.15 |
| Check | 3/20/2013 | 19297 | Cardmember Servic... | WHPreuss & ... | | FN Municipal ... | 353.06 | 353.06 | 555.21 |
| Check | 3/20/2013 | 19297 | Cardmember Servic... | Replacement... | | FN Municipal ... | 399.96 | 399.96 | 955.17 |
| Check | 3/20/2013 | 19297 | Cardmember Servic... | Office Move ... | | FN Municipal ... | 108.17 | 108.17 | 1,063.34 |
| Check | 3/20/2013 | 19297 | Cardmember Servic... | Grainger - Lo... | | FN Municipal ... | 80.12 | 80.12 | 1,143.46 |
| Check | 3/22/2013 | 19300 | Economy Home Im... | Statement 3-... | | FN Municipal ... | 2,450.00 | 2,450.00 | 3,593.46 |
| Total Maintenance & Repair | | | | | | | | 3,593.46 | 3,593.46 |
| Snow Removal | 3/1/2013 | 19281 | Lawn Care & More, ... | Inv. # 2005 B... | | FN Municipal ... | 685.00 | 685.00 | 685.00 |
| Check | 3/1/2013 | 19281 | Lawn Care & More, ... | Inv. # 2005 B... | | FN Municipal ... | 685.00 | 685.00 | 685.00 |
| Total Snow Removal | | | | | | | | 685.00 | 685.00 |
| Supplies | 3/5/2013 | 19286 | STAR HARDWARE | Inv. #140773,... | | FN Municipal ... | 62.97 | 62.97 | 62.97 |
| Check | 3/5/2013 | 19286 | STAR HARDWARE | Inv. #140773,... | | FN Municipal ... | 62.97 | 62.97 | 62.97 |
| Total Supplies | | | | | | | | 62.97 | 62.97 |

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TOLLAND COUNTY MUTUAL AID Profit & Loss Detail March 2013

| Type | Date | Num | Name | Memo | Clr | Split | Original Amount | Paid Amount | Balance |
|---|-----------|-------|-------------------|-------------------|-----|------------------|-----------------|-------------|----------|
| Utilities | | | | | | | | | |
| Cell Phones | | | | | | | | | |
| Check | 3/8/2013 | 19282 | Verizon Wireless | Acct # 78651... | | FN Municipal ... | 242.56 | 242.56 | 242.56 |
| Check | 3/31/2013 | 19308 | Verizon Wireless | Acct # 78651... | | FN Municipal ... | 225.98 | 225.98 | 468.54 |
| | | | | | | | | 468.54 | 468.54 |
| Total Cell Phones | | | | | | | | | |
| Electricity | | | | | | | | | |
| Electricity - Bald Hill | | | | | | | | | |
| Check | 3/22/2013 | 19299 | CONNECTICUT LI... | Bald Hill usu... | | FN Municipal ... | 442.79 | 442.79 | 442.79 |
| Check | 3/26/2013 | 19305 | Glacial Energy | Acct # 51731... | | FN Municipal ... | 611.44 | 611.44 | 1,054.23 |
| | | | | | | | 1,054.23 | 1,054.23 | 1,054.23 |
| Total Electricity - Bald Hill | | | | | | | | | |
| Electricity - Tolland Green | | | | | | | | | |
| Check | 3/22/2013 | 19299 | CONNECTICUT LI... | Tolland Gree... | | FN Municipal ... | 462.52 | 462.52 | 462.52 |
| Check | 3/26/2013 | 19305 | Glacial Energy | Acct. # 5120... | | FN Municipal ... | 623.38 | 623.38 | 1,085.90 |
| | | | | | | | 1,085.90 | 1,085.90 | 1,085.90 |
| Total Electricity - Tolland Green | | | | | | | | | |
| Total Electricity | | | | | | | | | |
| | | | | | | | 2,140.13 | 2,140.13 | 2,140.13 |
| Heating Oil | | | | | | | | | |
| Check | 3/30/2013 | 19307 | GOTTIER FUEL C... | Fuel delivery ... | | FN Municipal ... | 901.44 | 901.44 | 901.44 |
| Total Heating Oil | | | | | | | | | |
| Internet & Cable TV | | | | | | | | | |
| Check | 3/5/2013 | 19284 | COMCAST | Tolland Gree... | | FN Municipal ... | 186.61 | 186.61 | 186.61 |
| Total Internet & Cable TV | | | | | | | | | |
| Internet Bald Hill | | | | | | | | | |
| Check | 3/11/2013 | 19292 | COMCAST | Tower Intern... | | FN Municipal ... | 82.34 | 82.34 | 82.34 |
| Total Internet Bald Hill | | | | | | | | | |
| Propane | | | | | | | | | |
| Check | 3/9/2013 | 19290 | SUPERIOR ENERGY | Tank rental bl... | | FN Municipal ... | 10.00 | 10.00 | 10.00 |
| Total Propane | | | | | | | | | |
| Telephone | | | | | | | | | |
| Telephone Tolland Green AT&T | | | | | | | | | |
| Check | 3/11/2013 | 19291 | AT&T | Billing date 2... | | FN Municipal ... | 1,535.20 | 1,535.20 | 1,535.20 |
| Total Telephone Tolland Green AT&T | | | | | | | | | |
| Total Telephone | | | | | | | | | |
| Trash Collection | | | | | | | | | |
| Check | 3/5/2013 | 19285 | WILLIMANTIC WA... | Invoice #128... | | FN Municipal ... | 93.60 | 93.60 | 93.60 |
| Total Trash Collection | | | | | | | | | |

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TOLLAND COUNTY MUTUAL AID
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| Type | Date | Num | Name | Memo | Clr | Split | Original Amount | Paid Amount | Balance |
|-----------------------------------|-----------|-------|-------------------------|-------------------|-----|------------------|-----------------|-------------|-----------|
| Water Cooler | 3/5/2013 | 19287 | VILLAGE SPRING... | Inv. # 103985... | | FN Municipal ... | 44.25 | 44.25 | 44.25 |
| Total Water Cooler | | | | | | | | 44.25 | 44.25 |
| Total Utilities | | | | | | | | 5,462.11 | 5,462.11 |
| Total Building & Grounds Expenses | | | | | | | | 10,388.54 | 10,388.54 |
| OPERATIONS | | | | | | | | | |
| Computer Expenses | 3/13/2013 | 19294 | First Niagara Bank, ... | Computer eq... | | FN Municipal ... | 593.00 | 593.00 | 593.00 |
| Total Computer Expenses | | | | | | | | 593.00 | 593.00 |
| Equipment Repairs | 3/13/2013 | 19294 | First Niagara Bank, ... | Training for t... | | FN Municipal ... | 31.89 | 31.89 | 31.89 |
| Total Equipment Repairs | | | | | | | | 31.89 | 31.89 |
| Maintenance Contracts | 3/7/2013 | 19289 | ESRI | Annual mapp... | | FN Municipal ... | 1,500.00 | 1,500.00 | 1,500.00 |
| Mapping Software (ESRI) | | | | | | | | 1,500.00 | 1,500.00 |
| Total Mapping Software (ESRI) | | | | | | | | 1,500.00 | 1,500.00 |
| Telephone | 3/23/2013 | 19301 | Business Electronic... | Inv. #208773 ... | | FN Municipal ... | 1,170.00 | 1,170.00 | 1,170.00 |
| Total Telephone | | | | | | | | 1,170.00 | 1,170.00 |
| Total Maintenance Contracts | | | | | | | | 2,670.00 | 2,670.00 |
| Training | 3/26/2013 | 19306 | NEW WORLD SYS... | Inv. # 026745... | | FN Municipal ... | 1,546.09 | 1,546.09 | 1,546.09 |
| Total Training | | | | | | | | 1,546.09 | 1,546.09 |
| Vehicle | | | | | | | | | |
| Fuel | 3/20/2013 | 19298 | Wright Express Fle... | Inv. 3242556... | | FN Municipal ... | 288.00 | 288.00 | 288.00 |
| Total Fuel | | | | | | | | 288.00 | 288.00 |
| Maintenance & Repairs | 3/23/2013 | 19302 | CT-DMV | Registration r... | | FN Municipal ... | 90.00 | 90.00 | 90.00 |
| Total Maintenance & Repairs | | | | | | | | 90.00 | 90.00 |
| Total Vehicle | | | | | | | | 378.00 | 378.00 |
| Total OPERATIONS | | | | | | | | 5,218.98 | 5,218.98 |

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TOLLAND COUNTY MUTUAL AID

Profit & Loss Detail

March 2013

| Type | Date | Num | Name | Memo | Cir | Split | Original Amount | Paid Amount | Balance |
|-------------------------|-----------|------|--------------------|--------------------|-----|-------------------|-----------------|-------------|-----------|
| PERSONNEL | | | | | | | | | |
| Health Insurance | | | | | | | | | |
| Dental Insurance | | | | | | | | | |
| Check | 3/19/2013 | 1135 | ANTHEM BLUE CR... | Inv. #330730... | | State Operatin... | 797.58 | 797.58 | 797.58 |
| Total Dental Insurance | | | | | | | | | |
| Medical Insurance | | | | | | | | | |
| Check | 3/5/2013 | 1133 | STIRLING BENEFI... | Billing date: 2... | | State Operatin... | 11,611.42 | 11,611.42 | 11,611.42 |
| Check | 3/19/2013 | 1136 | STIRLING BENEFI... | Billing date: 3... | | State Operatin... | 11,611.42 | 11,611.42 | 23,222.84 |
| Total Medical Insurance | | | | | | | | | |
| Total Health Insurance | | | | | | | | | |
| Payroll Fees | | | | | | | | | |
| Check | 3/1/2013 | | ADP | period ending... | | State Operatin... | 47.00 | 47.00 | 47.00 |
| Check | 3/8/2013 | | ADP | period ending... | | State Operatin... | 48.24 | 48.24 | 95.24 |
| Check | 3/15/2013 | | ADP | period ending... | | State Operatin... | 48.24 | 48.24 | 143.48 |
| Check | 3/22/2013 | | ADP | period ending... | | State Operatin... | 47.00 | 47.00 | 190.48 |
| Check | 3/29/2013 | | ADP | period ending... | | State Operatin... | 48.24 | 48.24 | 238.72 |
| Total Payroll Fees | | | | | | | | | |
| Payroll Taxes | | | | | | | | | |
| Check | 3/6/2013 | | ADP | period ending... | | State Operatin... | 4,763.77 | 4,763.77 | 4,763.77 |
| Check | 3/13/2013 | | ADP | period ending... | | State Operatin... | 4,745.01 | 4,745.01 | 9,508.78 |
| Check | 3/20/2013 | | ADP | period ending... | | State Operatin... | 4,860.47 | 4,860.47 | 14,369.25 |
| Check | 3/27/2013 | | ADP | period ending... | | State Operatin... | 4,955.69 | 4,955.69 | 19,324.94 |
| Total Payroll Taxes | | | | | | | | | |
| Retirement | | | | | | | | | |
| Check | 3/5/2013 | 1134 | STATE OF CONN -... | Payment for ... | | State Operatin... | 6,023.54 | 6,023.54 | 6,023.54 |
| Total Retirement | | | | | | | | | |
| Wages | | | | | | | | | |
| Check | 3/6/2013 | | ADP | period ending... | | State Operatin... | 9,241.55 | 9,241.55 | 9,241.55 |
| Check | 3/7/2013 | | TOLLAND COUNT... | Union Dues f... | | State Operatin... | 99.17 | 99.17 | 9,340.72 |
| Check | 3/13/2013 | | ADP | period ending... | | State Operatin... | 9,377.64 | 9,377.64 | 18,718.36 |
| Check | 3/14/2013 | | TOLLAND COUNT... | Union Dues f... | | State Operatin... | 95.07 | 95.07 | 18,813.43 |
| Check | 3/20/2013 | | ADP | period ending... | | State Operatin... | 9,789.84 | 9,789.84 | 28,603.27 |
| Check | 3/20/2013 | | TOLLAND COUNT... | Union Dues f... | | State Operatin... | 99.17 | 99.17 | 28,702.44 |

TOLLAND COUNTY MUTUAL AID
Profit & Loss Detail
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 Cash Basis

| Type | Date | Num | Name | Memo | Cir | Split | Original Amount | Paid Amount | Balance |
|-----------------|-----------|-----|-------------------|------------------|-----|-------------------|-----------------|-------------|------------|
| Check | 3/27/2013 | | ADP | period ending... | | State Operatin... | 9,969.69 | 9,969.69 | 38,672.13 |
| Check | 3/27/2013 | | TOLLAND COUNT ... | Union Dues f... | | State Operatin... | 95.07 | 95.07 | 38,767.20 |
| Total Wages | | | | | | | | 38,767.20 | 38,767.20 |
| Total PERSONNEL | | | | | | | | 88,374.82 | 88,374.82 |
| Total Expense | | | | | | | | 108,156.83 | 108,156.83 |
| Net Income | | | | | | | | 125,475.03 | 125,475.03 |

